

**Emergency Operations Response Timeline Checklist**  
**Comparative Medicine**  
**University of South Florida**

**Upon notification** from Emergency Management and Emergency Operations Center (EOC) of potential inclement weather that may affect daily operations of Comparative Medicine (CM), the following timeline and checklist must be initiated for adequate preparation at managed and satellite facilities in the event of an **epi/pandemic**. Please **initial the left column** as tasks are completed.

<b>ALERT</b>		
A. Notification of EOC Activation		
<b>A.1 Meet</b>		
	<b>A.1.a</b>	Attendance by EOC's CM representatives, directors, managers & supervisors
	<b>A.1.b</b>	Plan dissemination of information to CM staff and to research faculty and staff
	<b>A.1.c</b>	Schedule implementation of appropriate preparations CM program-wide
	<b>A.1.d</b>	Review critical agenda items listed below for each CM managed site
	<b>A.1.e</b>	Establish tentative work assignments and alternate schedules
<b>A.2 Essential Personnel</b>		
	<b>A.2.a</b>	Co



