

TROLLEY MAINTENANCE LOG

Trolley Serial #: _____

Intake HEPA Change: ___/___/___ Exhaust HEPA Changed: ___/___/___

Date	Initials	Air Exhaust Pre-Filter	Intake Pre-filter & Hoses Cleaned	Air Intake Pre-Filter	Trolley Certified	HEPA Filters /Decon
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enter date/initials and boxes

		E2wks	E3mo	E12mo	E12mo	PRN

Trolley Air Exhaust Pre-Filter is changed every 2 weeks
 1. With trolley running pre-filter is spritzed w/Sporicidin & bagged-out.
 2. Trolley exhaust area is wiped w/Sporicidin & new filter installed.
 3. Dirty exhaust filter bag is spritzed w/Sporicidin & removed for disposal

Trolley Rack Hoses are changed every 3 months
 1. Hoses are removed & capped with glove – do not create aerosols.
 2. Hoses are spritzed w/Sporicidin & removed to dirty CW for cleaning/decon

Trolley Air Intake Pre-Filter is changed/ sanitized every 12 months
 Trolley Certification every 12 months

= 3 yrs/as needed - indicate intake (IT) or exhaust (EX) HEPA