Undergraduate instructional activity data in Part B may be reported in units of contact hours or credit hours. Which instructional activity units will you use to report <u>undergraduate</u> instructional activity?

Please note that any graduate level instructional activity must be reported in credit hours.

0	Contact hours Credit hours

12-month Unduplicated Count by Race/Ethnicity and Gender

July 1, 2017 - June 30, 2018

Reporting Reminders:

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Even though Teacher Preparation certificate programs may require a Bachelor's degree for admission, they are

considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Graduate Student Reporting Reminder:

•Report all postbaccalaureate degree and certificate students as graduate students, including any doctor's - professional practice students (formerly first-professional)

Men		
Students enrolled for <u>credit</u>	Undergraduate students	Graduate students
Nonresident alien		

12-month Instructional Activity July 1, 2017 - June 30, 2018

Instructional Activity Reporting Reminder:

•Instructional activity is used to calculate an IPEDS FTE based on the institution's reported calendar system.

Graduate credit hour activity should not include any ____

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