

**STATE OF FLORIDA  
UNIVERSITY OF SOUTH FLORIDA  
PARKING SERVICES**

**ANNUAL FINANCIAL REPORT  
For the Fiscal Years Ended June 30, 2018 and 2017**

**Unaudited**

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## **Management's Discussion and Analysis**

### **Governance**

The University of South Florida (the "University" or "USF") is a public educational institution accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. The University is a part of the State University System and accordingly, the University is governed, regulated and coordinated by the Florida Board of Governors and the University Board of Trustees.

### **Financial Highlights**

Total operating revenue from sales and services of \$14.3 million in 2018 showed an increase of 3.5% over prior year's sales and services of \$13.8 million. This was a result of increases in parking permit sales, parking fines and transportation access fee revenue.

Interest earnings increased \$241,258 due to the increased cash and investment balances, as well as the increased short-term interest earnings rate.

Operating expenses showed an increase related to salaries of \$147,566, an increase in regular expenses of \$497,888 and an increase in overhead of \$40,360. The \$497,888 net increase in regular expenses was primarily driven by an increase in reimbursement to the University for cost of services of \$323,506.

During 2017, the Florida Board of Governors issued Capital Improvement Parking Revenue Refunding Bonds, Series 2016A

**Overview of Financial Statements**

## Analysis of Financial Statements

Assets:	<u>2018</u>	<u>2017</u>
Current assets	\$ 16,486,691	\$ 14,886,217
Included: cash and cash equivalents	2,712,997	2,444,969
Investments	13,503,362	12,169,313
Capital assets	36,762,707	37,410,611
Restricted cash and cash equivalents	1,823,227	1,687,886
Restricted Investments	9,079,360	8,401,093
Total Assets	\$ 64,151,985	\$ 62,385,807
Deferred Outflow s of Resources	<u>802,579</u>	<u>658,436</u>
Total Assets & Deferred Outflow s of Resources	64,954,564	63,044,243
Liabilities		
Current l tal A,823,227		

Revenue is derived from the student transportation access fee assessed on a per credit-hour basis, faculty/staff and student permit sales, citations, visitor vending/meter collections, and other miscellaneous income such as advertising revenues and charter fees. The Parking System uses the revenue to provide parking and transportation services to students and University employees. In that way it is a business that must operate as efficiently as possible while still providing the University community with a superior level of service.

Over the past several years there has been a significant improvement in sales of services, revenue collection and budgetary controls. This has resulted in a very strong financial position for future capital expansion. The above improvements to sales, collections, and budgetary controls were made possible by:

- Improved debt collection strategies and follow-up
- Improved management of fixed and variable expense
- Short and long-term goal setting

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STATEMENT OF NET POSITION  
JUNE 30,  
Unaudited**

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
Current assets		
Cash and cash equivalents	\$ 2,712,997	\$ 2,444,969
Investments	13,503,362	12,169,313
Accounts receivable, net	269,140	267,308
Due from other funds	1,192	4,626
Total current assets	<u>16,486,691</u>	<u>14,886,217</u>
Noncurrent assets		
Restricted cash	1,823,227	1,687,886
Restricted Investments	9,079,360	8,401,093
Capital assets	36,762,707	37,410,611
Total noncurrent assets	<u>47,665,294</u>	<u>47,499,590</u>
Total assets	<u>\$ 64,151,985</u>	<u>\$ 62,385,807</u>
 Deferred Outflows of Resources		
Deferred Outflows of Pension Resources	747,657	658,436

**STATE OF FLORIDA,  
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STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED JUNE 30  
Unaudited**

	<u>2018</u>	<u>2017</u>
<b>Revenues</b>		
Operating revenues		
Sales and services	\$ 14,311,302	\$ 13,828,699
Other revenues	425	380
Total operating revenues	<u>14,311,727</u>	<u>13,829,079</u>
<b>Expenses</b>		
Operating expenses		
Salaries and related benefits	4,415,696	4,268,129
Expenses	4,110,107	3,612,220
Overhead expense	871,859	831,500
Depreciation	<u>1,542,192</u>	<u>1,565,413</u>
Total operating expenses	10,939,854	10,277,262
Operating income	3,371,873	3,551,818
<b>Nonoperating revenues (expense)</b>		
Interest income	389,393	148,135
Interest expense	(452,841)	(755,201)
Other nonoperating expense	-	(149,389)
Loss on disposal of equipment	<u>(22,679)</u>	<u>(17,425)</u>
Total nonoperating income (expenses)	(86,127)	(773,879)
<b>Income Before Other Revenues</b>	3,285,746	2,777,938
Capital Appropriations	<u>3,240</u>	<u>-</u>
<b>Change in net position</b>	3,288,986	2,777,938
<b>Total net position</b>		
Beginning of year	40,587,350	37,809,412
Adjustments to Beginning Net Position	<u>(1,576,339)</u>	<u>-</u>
End of year	<u>\$ 42,299,997</u>	<u>\$ 40,587,350</u>

The accompanying notes to financial statements are an integral part of this statement.  
Totals may not foot due to rounding.





**STATE OF FLORIDA,  
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PARKING FACILITY REVENUE BONDS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the University of South Florida Parking Facility Revenue Bonds are an integral part of the financial statements of the University of South Florida (the University). The University is a part of the State University System and accordingly, the University is governed, regulated and coordinated by the Florida Board of Education and the University Board of Trustees.

The Parking System's financia

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Capital Assets:** Capital assets are stated at cost. Depreciation on buildings is computed using the straight-line method over an estimated useful life of the asset. The useful lives of the asset are as follows:

Buildings	-	35 to 40 years
Furniture, fixtures and equipment	-	5 to 15 years
Vehicles	-	10 to 12 years
Software	-	5 years

When assets are retired or otherwise disposed of, the costs and related accumulated depreciation are removed from the accounts and any resulting gain or loss is reflected in the results from operations in the period of disposal. Net interest costs are capitalized during the construction period.

**Revenue Recognition:**

**Investment Income:** Interest on investments is recorded as income when earned.

**Sales and Services:** Revenue is derived from the student transportation access fee assessed on a per credit-hour basis, faculty/staff and student permit sales, citations visitor vending/meter collections, and other miscellaneous income such as advertising revenues and charter fees. Revenue is recognized when earned.

**Compensated Absences Liability:** Employees earn the right to be compensated during absences for annual leave (vacation) and sick leave pursuant to the Florida Administrative Code, and to bargaining agreements between the State of Florida and the United Faculty of Florida.

Leave earned is accrued to the credit of the employee and records are kept on each employee's unpaid (unused) leave balances. GASB Statement No. 16, Accounting for Compensated Absences, requires that the University accrue a liability for employees' rights to receive compensation for future absences when certain conditions are met. At June 30, 2018 and 2017, the estimated liability for annual and sick leave was \$249,062 and \$209,411, respectively.

**Allowance for doubtful receivables:** Accounts Receivable was calculated by aging the accounts over one year as doubtful. Immaterial amounts from accrued receivables are not recognized in these financial reports.

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**NOTE 2 – CASH AND CASH EQUIVALENTS**

Amounts reported as cash and cash equivalents consist of cash on hand and cash held in demand accounts. University cash deposits are held in banks qualified as public depositories under Florida law. All such deposits are insured by the Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool required by Chapter 280, Florida Statutes.

**NOTE 3 – INVESTMENTS**

Pursuant to Section 218.415(16), Florida Statutes, the University is authorized to invest in the Local Government Surplus Funds Trust Fund investment pool; interest-bearing time deposits and savings accounts in qualified public depositories; direct obligations of the US Treasury; obligations of Federal agencies; securities of, or interests in, certain open-end or closed-end management type investment companies; SEC registered money market funds; and other investments approved by the University's Board of Trustees.

Investments set aside to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital assets are classified as restricted.

The University's recurring fair value measurements as of June 30, 2018 are valued using the following valuation techniques and inputs:

*United States Treasury securities, Obligations of United States government agencies and instrumentalities, and Bonds and notes:* These securities are valued daily by a pricing service that uses evaluated pricing applications which incorporate available market information. Available information is also applied through benchmarking processes, sector groupings, and matrix pricing (Level 2 inputs).

*Stocks and other equity securities:* This type includes domestic and international equities valued at quoted prices in an active market (Level 1 inputs).

*Equity mutual funds:* This category includes investments in domestic and international equities through commingled fund structures. The investment objective of these funds is to track the performance of their respective benchmarks. Investments in this category are valued at quoted prices in an active market (Level 1 inputs).

*Bond mutual funds:* This category includes investments in fixed income securities through commingled fund structures. The investment objective of these funds is to track the performance of their respective market-weighted indices with a short-term dollar-weighted average maturity. Investments in this category are valued at quoted prices in an active market (Level 1 inputs).

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*Alternative mutual funds:* This category consists of a fund which invests in a variety of domestic and international instruments, directly or indirectly, within equities, bonds, interest rates, and commodities and currencies. The investment objective of this fund is to seek positive absolute returns through exposure to multiple investment styles. Investments in this category are valued at quoted prices in an active market (Level 1 inputs).

*Money market mutual funds:* This category includes investments in high-quality money market instruments through commingled fund structures. The investment objective of these funds is to maximize current income, to the extent consistent with the preservation of capital, and maintain liquidity. Investments in this category are valued at quoted prices in an active market (Level 1 inputs).

The University's investments at June 30, 2018, are reported as follows:

<b>Quoted Prices in Active Markets for Identical Assets</b>	<b>Significant Other Observable Inputs</b>	<b>Significant Unobservable Inputs</b>
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*Credit Risk:* Credit risk is the risk that an insurer or other counterparty to an investment will not fulfill its obligations. The University investment policy provides that all fixed income securities investments shall be rated in the top three rating classifications as defined by both Moody's and Standard & Poor's. The University investment policy provides for credit rate risk. The risk varies depending on the type of investment.

The following interest rate and credit risks apply to the University's investments in debt securities and money market mutual funds at June 30, 2018:

**University Debt Investment Maturity and Quality Ratings**

<u>Investment Type</u>	<u>Weighted Average Maturities</u>	<u>Credit Quality Rating</u>		<u>Fair Value</u>
		<u>Moody's</u>	<u>Standard and Poor's</u>	
United States Treasury Securities (2)	3.64 Years	(1)	(1)	\$ 13,179,321
Bonds and Notes (2)	3.44 Years	Aaa - A3	AAA - A-	20,221,919
Bonds and Notes (2)	1 Day	Aa2	Not Rated	350,000
Bond Mutual Funds (3)	2.93 Years	Not Rated	Not Rated	494,946,101
Money Market Mutual Funds (2)	35 Days	Aaa-mf	AAAm	1,266,644
Money Market Mutual Funds (3)	26 Days	Aaa-mf	AAAm	32,518,059
<b>Total</b>				<u>\$ 562,482,044</u>

Notes: (1) Disclosure of credit risk is not required for this investment type.

(2) USF Health Sciences Center Self-Insurance Program

(3) University

*Concentration of Credit Risk:* Concentration of credit risk is the risk of loss attributed to the magnitude of the investment in a single issuer. The University's investment policy provides that the maximum amount that may be invested in the securities of an individual issuer not backed by the full faith and credit of the U.S. Government shall not exceed five percent of the assets of the investment portfolio, and no single corporate bond issuer shall exceed five percent of the market value of the investment portfolio. Direct investments in securities of the U.S. Government, Government agencies and State of Florida Investment Pools, or Pooled Funds comprised solely of U.S. Government Securities are not subject to these restrictions.

The Parking System investments are held in the bond mutual funds listed above. Investment earnings for the year ended June 30, 2018 and 2017 were \$389,393 and \$148,135, respectively.

**NOTE 4 – NET RECEIVABLES**

Accounts receivable is reported net of an allowance for uncollectible accounts. At June 30, 2018, allowance for uncollectible accounts

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**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2018 was as follows:

	<i>July 1, 2017</i>	<i>Additions</i>	<i>Retirements</i>	<i>June 30, 2018</i>
Buildings	51,925,662	-		51,925,662
Construction in Progress	-	-		-
Furniture, Fixtures & Equipment	993,536	157,903	160,477	990,962
Software	6,000	-	-	6,000
Vehicles	3,162,680	759,064	445,746	3,475,998
Total	56,087,878	916,967	606,223	56,398,622
Less Accumulated Depreciation:				
Buildings	15,716,918	1,298,015		17,014,933
Furniture, Fixtures & Equipment	815,249	56,210	137,798	733,661
Software	6,000			6,000

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Bonds were issued to construct University parking garages. Bonds outstanding are secured by a pledge of traffic and parking fees and various other student fee assessments. A summary of pertinent information related to the University's indebtedness resulting from the issuance of the bonds follows:

Bond Type and Series	Amount of Original Issue	Amount Outstanding		Interest Rates
		Principal	Interest	



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equipment and furnishings not paid as part of ordinary and normal expense of the operation and maintenance of the Parking System.

Interest expense on bonds for the fiscal year ended June 30, 2018 and 2017 respectively was \$441,320 and \$717,465.

# **STATISTICAL INFORMATION**

**I. Campus Population and Parking Spaces**

**Tampa Campus  
Population and Parking Spaces**

<b>Fall Semester</b>	<b>Student Headcount Enrollment</b>	<b>Total Personnel Headcount*</b>	<b>Total Vehicle Spaces</b>
2013-14	41,225	16,421	20,809
2014-15	42,065	16,727	20,797
2015-16	42,191	16,905	20,824
2016-17	42,925	17,344	20,708
2017-18	43,675	17,838	20,530

\*Includes both full time and part-time personnel.

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**II. Number and Costs of Parking Decals Issued by Type<sup>1</sup> and Student Transportation Access Fees.**

Parking Decal Types	Fiscal Year ended June 30,				
	2014	2015	2016	2017	2018
Student Annual					
Number Issued	14,738	14,102	14,522	13,945	13,794
Cost	\$183	\$183	\$183	\$183	\$183



#### IV. Admission and Registration Headcounts and percentages by Type of Student <sup>1</sup>

	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018*
<b>All Students</b>					
Applicants	55,909	59,408	58,857	64,579	63,041
Admitted	24,327	24,137	23,918	26,926	25,219
% of Applicants Admitted	43.5%	40.6%	40.6%	41.7%	40.0%
Enrolled	11,263	11,105	11,177	11,856	11,577
% of Admitted Enrolled	46.3%	46.0%	46.7%	44.0%	45.9%
<b>First-Time-in-College</b>					
Applicants	25,488	27,224	25,810	29,132	30,814
Admitted	10,937	10,578	10,077	11,190	11,353
% of Applicants Admitted	42.9%	38.9%	39.0%	38.4%	36.8%
Enrolled	3,294	3,110	2,945	3,063	3,265
% of Admitted Enrolled	30.1%	29.4%	29.2%	27.4%	28.8%
<b>Florida College System</b>					
Applicants	6,109	5,902	5,896	6,992	6,254
Admitted	4,340	4,210	4,403	5,309	4,619
% of Applicants Admitted	71.0%	71.3%	74.7%	75.9%	73.9%
Enrolled	3,009	2,905	3,009	3,128	3,183
% of Admitted Enrolled	69.3%	69.0%	68.3%	58.9%	68.9%
<b>Other Undergraduate Transfers</b>					
Applicants	5,212	5,318	5,233	5,818	4,986
Admitted	2,429	2,545	2,548	2,986	2,529
% of Applicants Admitted	46.6%	47.9%	48.7%	51.3%	50.7%
Enrolled	1,415	1,522	1,464	1,629	1,477
% of Admitted Enrolled	58.3%	59.8%	57.5%	54.6%	58.4%
<b>Graduate</b>					
Applicants	12,195	12,429	12,496	13,010	12,482
Admitted	5,256	5,309	5,538	6,031	5,461
% of Applicants Admitted	43.1%	42.7%	44.3%	46.4%	43.8%
Enrolled	2,841	2,898	3,092	3,346	2,994
% of Admitted Enrolled	54.1%	54.6%	55.8%	55.5%	54.8%
<b>Professional Schools</b>					
Applicants	5,882	7,374	8,321	8,671	7,737
Admitted	651	694	570	719	725
% of Applicants Admitted	11.1%	9.4%	6.9%	8.3%	9.4%
Enrolled	428	386	382	421	413
% of Admitted Enrolled	65.7%	55.6%	67.0%	58.6%	57.0%

<sup>1</sup> Some of the historical information in this table has been restated.

\* Fall 2018 information is preliminary.

**V. Headcount and Full-Time Equivalent Enrollment by Level**

**Headcount Enrollment by Level**

<b>Fall</b>	<b>Undergraduate</b>	<b>Graduate</b>	<b>Annual Total</b>
2014	36,929	11,649	48,578
2015	37,180	11,804	48,984
2016	37,602	12,209	49,811
2017	38,124	12,660	50,784
2018	38,438	12,317	50,755

**Fall FTE Enrollment  
(All Campuses)**

<b>Level</b>					<b>Status FTE of</b>		
<b>Fall</b>	<b>Undergrad</b>	<b>Graduate</b>	<b>Professional</b>	<b>Total</b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Total</b>
2014	31,166	7,102	897	39,165	32,748	6,417	39,165
2015	31,593	7,341	860	39,794	33,556	6,238	39,794
2016	31,771	7,779	1,315	40,865	35,125	5,740	40,685
2017	32,439	8,056	1,376	41,871	36,140	5,731	41,871
2018	32,583	7,696	1,421	41,700	35,863	5,837	41,700

## VI. Debt Service Coverage from Pledged Revenues

### Historical Debt Service Coverage<sup>1</sup> Fiscal Year Ended June 30,

	Fiscal Years Ending June 30,				
	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>Pledged Revenues</b>					
Operating Revenues <sup>2</sup>	\$13,678,761	\$13,803,614	\$14,047,255	\$13,829,079	\$14,311,727
Less Operating Expenses <sup>3</sup>	(7,627,751)	(7,941,563)	(8,148,196)	(7,880,349)	(8,525,803)
Plus Interest Earnings <sup>4</sup>	<u>103,824</u>	<u>101,641</u>	<u>103,138</u>	<u>148,135</u>	<u>389,393</u>
<b>Total Pledged Revenues</b>	\$6,154,834	\$5,963,692	\$6,002,197	\$6,096,866	\$6,175,317
<b>Debt Service on the Outstanding Bonds</b>	\$3,557,285	\$3,559,379	\$3,559,829	\$3,057,465	\$2,936,320
<b>Pledged Revenues After Debt Service and Available for Other Expenses</b>	\$2,597,549	\$2,404,313	\$2,442,368	\$3,039,401	\$3,238,997
<b>Maximum Annual Debt Service</b>	\$3,557,285	\$3,559,829	\$3,559,829	\$3,057,465	\$2,940,330
<b>Debt Service Coverage Ratios</b>					
Annual Debt Service	1.73x	1.68x	1.69x	1.99x	2.10x
Maximum Annual Debt Service	1.73x	1.68x	1.69x	1.99x	2.10x

<sup>1</sup> The financial information related to revenues and expenses was provided by the University and has not been audited.

<sup>2</sup> The increase in operating revenues in 2017-18 was due to an increase in permits sold and an increase in student credit hours.

<sup>3</sup> Excludes depreciation expense and University administrative overhead charges included as operating expenses in the financial statements. Administrative overhead charges were \$948,517 in 2013-2014, \$832,379 in 2014-2015, \$773,881 in 2015-2016, \$831,500 in 2016-2017 and \$871,859 in 2017-2018.

<sup>4</sup> Includes only interest earned on the operating account of the existing Parking System.