

College of Arts and Sciences  
Faculty Council Meeting  
Minutes  
January 16, 2015

**Attendees:** Elizabeth Bell, Eric Eisenberg, Cheryl Hall, Lorene Hall-Jennings, Nataša Jonoska,

- Dr. Bell gave an update on the T&P Procedures revision. The T&P Procedures committee are still working on the latest draft and will have it to the Faculty Council by their next meeting on February 20.
- CAS had 23 T&P cases this year.
- Dr. Potter distributed a USF Tampa Campus Gross SCH report, Spring 2014 vs Spring 2015 and went over it with the committee.

V. Old Business: The issues around Orbitz Travel and the travel forms requested by BSS to process travel for travelers were discussed. Dr. Eisenberg was going to look into this a little further. Daniel Kanouff might be brought in to explain and answer any questions that the committee might have.

VI. New Business:

- It was brought to the Faculty Council's attention that faculty was needing help working with their research proposals, auditing them and staying on top of guidelines, Dr. Eisenberg will look into this.

VII. Meeting Adjourned