

## **Dissertation Defense Instructions**

After the Doctoral Committee has determined that the final draft of the dissertation is suitable for presentation; the Committee will request the scheduling and announcement of the Dissertation Defense (also called Final Oral Examination.) The candidate (or student) should submit:

Request for the Dissertation Defense form

Successful Dissertation Defense form (partially completed)

Doctoral Defense Announcement

Allow two weeks before defense date, as these documents first need to be approved by the Office of Graduate Studies. Failure to submit your request to defend at least two weeks prior to the defense date may result in a delay of graduation.

A student must successfully defend the dissertation in order to be able to proceed and complete the final submission process. Clearly and completely print or type the requested information on each form. Obtain signatures of approval where applicable. Any inaccuracies on either document may result in a delay of graduation.

If you have any questions regarding the forms and procedures, please contact your departmental graduate coordinator and/or the graduate program assistant within your department.