

## **CART/UTILITY VEHICLE OPERATION**

### **Philosophy:**

### **I. INTRODUCTION**

This procedure outlines requirements for the use of electric, solar or gas-powered carts and/or similar utility type vehicles (carts) on all campuses of the USF System in compliance with USF System Policy #6-018, Cart/Utility Vehicle Operations. The intent is to establish minimum operator requirements, equipment requirements, and safe operating procedures to ensure a safe environment for students, faculty, staff, and visitors.

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### **Procedure:**

### **II. OPERATOR REQUIREMENTS**

All members of the USF System community are governed by this procedure (students, staff, faculty, visitors, and contractors/vendors). All operators of carts must meet the following criteria before operating a cart on USF System property:

- 1) Possess a valid Florida driver's license or other officially recognized driver's license.
- 2) Know and adhere to the Florida motor vehicle laws and other state, local, and municipal ordinances.
- 3) Successfully complete training on safe operation of carts/utility vehicles at USF to include:
  - a. Completion of on-line training which is provided by the USF Division of Environmental Health and Safety (EH&S), or a trainer certified by EH&S, prior to driving a cart/utility vehicle.
  - b. A statement of understanding will be completed by trainees upon the completion of the training program. This shall certify that they have received training and agree to abide by the policies and procedures of the USF System while operating carts on USF System properties. It is the responsibility of the department to retain copies of certificates and to verify that cart operators have attended the required training.
  - c. All operators must also complete an annual statement reaffirming his or her understanding of/and agreement to all university policies and procedures regarding cart/utility vehicle operation.

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Environmental Health and Safety  
Last Reviewed

# Environmental Health and Safety

Last Reviewed: April 4, 2017

- b. Limit pedestrian access on walkways or ramps
- c. Park in, or obstruct access to, parking spaces
- d. Park in access spaces designated for vehicles with disabled placards

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