

**TEMPORARY FOOD SERVICE EVENT
NOTIFICATION FORM**

Event Name: _____ Event Date: _____

Event Location: _____

Sponsoring Organization: _____ Contact Name: _____

Contact Email: _____ Contact Phone: _____

Types of food or beverage to be served:

Food Source:

Location of advanced food preparation:

How will food be transported to event location?

Method of keeping food hot and/or cold at event site:

Method of cooking food at the location:

How will food be protected from dust, insects, flies, coughs, sneezes?

How will you provide adequate facilities and supplies for hand washing?

No food preparation for this event shall be done in private homes.